

Sectoral Assembly of the Languages Service (March 2016–February 2017)

Minutes of the 8th meeting of the Bureau¹

Held in room E.4116 on Thursday, 12 January 2017, from 2 to 4 p.m.

Attended by: Ahmed GHAILAN (Vice-President, ATS), Jamila CHEDAD (ATPU), Leslie FILLION-WILKINSON (ETS, note-taker), Philippa FLETCHER (ES), Elena ISSAEVA (Reference Unit), Ana IZQUIERDO (STS), Olivier MEYER (FTS), Miguel MORENO (TU), Nina STEPANOVA (RTPU).

Highlights

Main topics discussed:

- Activities of the President since the previous meeting;
- Reaction to the LSSA position paper on *reprise* (see e-mail from Luis Sarabia-Utrilla of 16.12.2016);
- Survey on P-staff overtime.

Action points:

- Finalize the survey on overtime and circulate to concerned LS staff;
- Prepare the annual report for circulation prior to the Ordinary General Assembly.

Reminder:

- **The Ordinary General Assembly of the Languages Service Sectoral Assembly will be held on Thursday, 26 January** (room XXV, 3-5pm). All staff — including temporary staff — are encouraged to attend in order to voice their opinions and/or concerns and ensure that quorum is met for the adoption of the reports.
- Signatures will be collected at the Ordinary General Assembly to renew the mandate of the LSSA Bureau and, consequently, to initiate the process to elect a new LSSA President and section/unit representatives.
 - In this connection, all staff on permanent, continuing and fixed-term contracts (in the latter case, the contract must extend at least to February 2018) are invited to stand for election as either President or representative. More information on the elections will follow once the mandate of the LSSA is renewed.

¹ Unless otherwise stated, the opinions reflected herein represent staff suggestions and views collected by their representatives and are aimed at promoting communication between management and staff. In order to avoid misunderstandings, any comments or requests for corrections to the minutes should be submitted to the President of the LSSA only, for inclusion in the minutes of the following meeting.